



2023 PARENT PAYMENT ARRANGEMENTS FOUNDATION, YEAR 1 & YEAR 2

Dear Parents and Carers,

Brunswick South West Primary School is looking forward to another great year of teaching and learning and would like to advise you of Brunswick South West Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to enrich learning areas in Literacy, Numeracy, Chinese Language, Visual Arts, Kitchen Garden and PE. Voluntary contributions have enabled us to continue with upgrades to our building and grounds including playgrounds and air conditioners in classrooms as well as purchasing new books, furniture, and shelving for our library. Without your contributions, many of these things may not be possible.

Please find attached Brunswick South West Primary School's voluntary financial contributions schedule for 2023, which includes an overview of what your contributions will help us to provide.

The Department of Education guidelines now mandate that schools are unable to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended voluntary financial contributions schedule attached for an indication of the suggested contributions for your child/ren.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

A handwritten signature in blue ink that reads "Emma Fuller".

**Emma Fuller
Principal**

A handwritten signature in black ink that reads "Graeme Joyce".

**Graeme Joyce
School Council President**



2023 PARENT PAYMENT ARRANGEMENTS

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> • General Classroom book and stationery items • Visual Arts – paint, clay, plasticine, portfolio, textile materials, pencils, textas • Chinese Language • STEM – science materials, recycled materials, craft paper, baking goods and general materials 	\$200
Online Subscriptions <ul style="list-style-type: none"> • Active Learn, StoryBox Library, Sunshine Online, Cyber Safety 	\$30
Technology for Foundation/Year 1/Year 2 – Provision and upkeep of school devices, peripherals and ICT (e.g. devices owned by the school, class sets, device configuration, maintenance, server/system costs)	\$50
Printing and photocopying of worksheets and learning materials	\$10
Curriculum Incursions/Excursions <ul style="list-style-type: none"> • Talking the talk – student incursion and parent session • Performing arts – instruction for one term • Chinese Cultural Day • Drama Incursion • Science Incursion • Personal and Social Capabilities Incursion • Geography Incursion 	\$93
Other Contributions - for non-curriculum items and activities	Amount
Family Assistance Supporting families in financial need <div style="text-align: right; margin-top: 5px;"> Suggested \$50 \$100 other </div>	\$
Student Wellbeing programs <div style="text-align: right; margin-top: 5px;"> Suggested \$50 \$100 \$150 other </div>	\$
School maintenance and improvements to facilities and school grounds <div style="text-align: right; margin-top: 5px;"> Suggested \$50 \$100 \$150 other </div>	\$
Tax deductible contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. Contributions to this fund support continued strategic enhancements of our school’s facilities. <div style="text-align: right; margin-top: 5px;"> Suggested \$100 \$150 \$300 other </div>	\$
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. Contributions to this fund in 2023 will continue to support a range of both curricular and co-curricular programs and resources to ensure our library remains a vital and vibrant space for all of our students. <div style="text-align: right; margin-top: 5px;"> Suggested \$100 \$150 \$300 other </div>	\$
Total Amount	\$

2023 PARENT PAYMENT ARRANGEMENTS

Extra-Curricular Items and Activities

Brunswick South West Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

No payment is required for these items or activities at this time – permission forms and payment requests will be sent out to families via Compass throughout 2023.

Financial Support for Families

Brunswick South West Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief
- Flexible payment arrangements via Compass

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Melissa Cameron

Ph: 03 9387 6886 | Email: Melissa.Cameron2@education.vic.gov.au

Payment methods

- Compass (preferred)
- EFTPOS

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.