

Compass Parent Tutorials

We have a range of video tutorials for parent access. Each video contains content from a parent's perspective and is designed to assist schools with familiarising their parent community with the features of Compass.

Parent Tutorials -

- <u>Using the Compass School Manager App:</u> This video takes parents through the range of features and options of the Compass School Manager app including adding notes, accessing reports and viewing the newsfeed.
- The Parent Portal overview: Parents are taken through aspects such as how to access their child's information, the menu content, newsfeed and more to assist with becoming familiar with their parent portal.
- Adding a note/approval: Parents are shown the process of adding a note to
 explain their child's attendance after their child has been marked NP/U or L/U
 and also how to add a note in advance for a known upcoming absence.
- <u>Booking Parent Teacher Conferences</u>: This video covers the process for parents of booking a Parent Teacher Conference. (*Please note this content relates to the latest version of the Conferences module*)

Distributing the Tutorials to Parents

To distribute a parent tutorial video, right click the name of the video from this document and choose the option 'copy link address'. You can then paste the link into your email/newsfeed post to parents.